



# AGM AGENDA

Date: Monday 8th October 2018

Time: 6pm

Location: BOC Station House

## **Burnham-on-Crouch Chamber of Commerce – ANNUAL GENERAL MEETING**

Notice is hereby given that an Annual General Meeting of the Burnham-on- Crouch Chamber of Commerce will be held at the BOC Station House, on Monday 8th October 2018 FROM 6p.m to transact the following business:

1. Welcome & Thank You.
2. Apologies of absence.
3. To receive a report on the Chamber's proceedings during the year ended 30th September 2018.
4. To receive the duly examined statements of account for year ended 31 December 2017.
5. To receive chairmans/secretary report.
6. To appoint a person to conduct independent financial oversight during the ensuing year.
7. To elect the Chairman, Vice-Chairman, Treasurer, Secretary, and members of the executive committee for the ensuing year.
8. To transact any other business appropriate to the Annual General Meeting (please give notice to the Secretary not less than 48 hours beforehand).
9. Any other business.

Please Note: We shall be offering a small selection of nibbles and look forward to seeing you on the night. We also welcome feedback & ideas of how to further improve our efforts at the chamber and will have an 'Ideas' pot available for your comments. There will also be some free time during the evening for you to network and meet and greet our fellow members and committee members.